

GREAT MASSINGHAM PARISH COUNCIL

7.30pm – 9.10 pm, Monday 16th September 2019
Village Hall Great Massingham

Minutes

Present:

Mick Wingell (Chairman)
Sue Nash (Vice Chairman) - Minute taker
Caroline Boyden
John Cole
Vic Cross
Malcolm Hipkin
Mark Eldridge
David Speake
Peter James
Jonathan Cole

Jim Moriarty – Borough Councillor

- 1 **Declarations of Interest** – Peter James, Mick Wingell – Biodiversity Group
- 2 **Apologies for absence** – none
- 3 **Confirmation of any part of the minutes that is exempt under the Freedom of Information Act**
- 4 **Minutes of the meeting held on 19th August 2019.**
It was proposed by Mr Hipkin, seconded by Mr Cross and all agreed that the minutes be signed as a true copy.
- 5 **Matters arising from minutes**
It was reported that the Massingham Heath Bridleway gate openers have been changed and the bridleways are accessible.
Mrs Nash reported that she had received confirmation that the baby swing seats are suitable for public use and she has placed the order for two as requested.
Dog fouling is still a problem - Mr Wingell to get the necessary fouling signs. Mr Speake said he would send a copy of the PUP signs to Bev for the Mallard.
Mr Wingell had obtained a verbal quote clearing around the edge of the land behind the Doctors surgery - £36/hr. He is waiting for a fuller quote – number of hours etc.
Mr Cole reported on the latest news on the Neighbourhood Plan. There was to be a meeting with the Borough Council and he will report back to the October meeting.
- 6 **Public Participation** – there were no members of the public present.
- 7 **Parish Clerk Vacancy**
Four Councillors interviewed the applicant for the vacancy and agreed that she was very suitable. She has accepted the offer of employment on the following figures:- £12.39/hr x 5hrs per week plus £2 allowance per week for working from home. It was proposed by Mr Cross, seconded by Mrs Boyden and all agreed that the appointment be confirmed. Mr Cross suggested that Councillors attend at 7pm for the next meeting in order to meet the new Clerk. The Chairman suggested that a

laptop be purchased for the Clerk but would remain the property of the PC. Mr Speake suggested the Clerk use the Drop Box system. There was a discussion on technology and it was decided to speak to the new Clerk. Her details will be put in the Mallard for parishioners information.

8 Financial matters

Expenditure:

16.9.19	CGM (greens cutting)	£808.89
16.9.19	K&M Lighting (maintenance – September)	£ 72.84
16.9.19	C S Whitmore (Playpark maintenance)	£378.00
16.9.19	S E Nash (stationery)	£ 6.96
16.9.19	S E Nash (baby swing seats)	£171.80
16.9.19	Came & Co – insurance	£852.61
16.9.19	Massingham Historical Society 50% of sign cost	£159.14
16.9.19	S E Nash for AEL Solutions (bin inners)	£216.00
16.9.19	S E Nash (anti-bird spikes for play area)	£ 7.75

Income:

Fishing Permits	£562.50
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It was proposed by Mr Hipkin, seconded Mr Eldridge and all agreed that all outstanding accounts be paid.

9 Bank Signatories

Mr Cross explained that he and Mr Hipkin had been to the Bank to try to sort out the signatories. They have signed some paperwork and given some to the Chair and Vice-chair who will now go to the Bank with their ID.

10 Planning Applications

44 Station Road – rear extension. There were no objections.

11 Funding request from the Church

Mrs Nash had made enquiries about giving money to the Church. It is apparently not legal for the Parish Council to make a donation to the Church towards the fabric or for internal repairs. She has informed the Church. There was a discussion on how the Church could possibly fund the electrical repairs which are needed to comply with the insurance. Mr Moriarty said the Castle Acre church has a group called Friends of Castle Acre – it wasn't known whether Great Massingham has such a group.

12 Report from Borough Councillor

Mr Moriarty explained that his practise is to send his apologies and a report if he is unable to attend a meeting.

There is a new CEO at the Borough Council.

The Borough Council now has sufficient new house numbers to 2036 so there is no need to submit new sites. There was a discussion on this and the effect it would have on the L.P. with respect to the houses notified on Castle Acre Road and the Village submission.

Freebridge Housing are changing their status to move away from the Borough Council regarding Social Housing.

13 Land between Sunnyside Road and Charles Dewar Close.

This had already been dealt with under Matters arising from the Minutes.

- 14 Ducks and geese**
There was no change regarding the ducks and geese. It is hoped the geese will soon migrate and a plan can be put in place to deter them when they arrive next year.
- 15 Castle Acre Road speed limit sign repositioning and 'Gates' installation**
The Chair had received a reply from the Highways Department:-
an additional SAM2 post would be £90.
Village 'gates' could be sited further down Castle Acre Road and the 30mph signs could be attached to them.
The Chair to investigate costings and report back to the next meeting.
- 16 Correspondence and Circulars**
Biodiversity Group – plan and ideas for future greens maintenance
Police report
Letter from Parishioner – negative comments about current greenscutting
Letter from Parishioner – positive comments about current greenscutting
- 17 Highway Matters**
None
- 18 Greens, fishing and streetlights**
Nothing more than that which had already been mentioned earlier.
- 19 General maintenance in the village.**
A litter bin on Abbey Road needs repairing. Litter bin inners are on order.
- 20 Village Incidents**
None known of.
- 21 Items for the Mallard and website**
New Clerk details.
- 22 Items for Next Agenda**
Neighbourhood Plan
Biodiversity sign siting and funding
Biodiversity Group suggestions for future greens maintenance
SAM2 post and village name gates siting and funding
- 23 Date of next meeting**
Monday, 14th October 2019

The meeting closed at 9.10 p.m.

Acceptance of minutes of the meeting held on 19th August 2019.

Signed as a definitive record of the meeting

..... (Chair of the meeting) (Date)